

**MINUTES OF WINCLE PARISH MEETING OF OFFICERS**  
**HELD ON 15<sup>th</sup> JULY 2008**

**Present:**      Mr P Woodcock (Chairman)              Mr J Weston (Clerk)

**Introduction**

The Clerk (JW) explained that the purpose of this meeting was for the Parish Officers to:

1. Review and agree that all the points raised in the Annual Return's governance statement had been met;
2. Approve the parish accounts for year ended 31<sup>st</sup> March 2008, which had already been internally audited by Peter Malkin FCA. (The Annual Return would then be completed and forwarded to the Jackie Bellard, of the Audit Commission's Limited Assurance Specialist Unit, Bolton, for the external audit).

**Annual Governance Statement**

The officers reviewed and agreed that all the points raised in the Annual Return's governance statement had been met.

**Action:** JW to complete the governance statement within the Annual Return.

**Parish Accounts**

JW stated that the bank balance at 31.03.08 was £294.52

Costs for the year were as follows:

- £14.50 for the hire of the school for last year's AGM;
- £75.04 for the website annual web-hosting charges.

In come for the year was as follows:

- The Parish Officers requested no precept from Macclesfield Borough Council;
- £75.00 was received from local businesses as a contribution towards the web-hosting charges for their entries on the website.

The accounts were approved by the Officers and they wished to register their thanks to Peter Malkin FCA for agreeing to do the Internal Audit of the 2007/8 accounts.

**Action:** PW and JW to sign the Annual Return for 2007/8 and JW to submit the Annual Return for external audit to the Jackie Bellard, of the Audit Commission's Limited Assurance Specialist Unit, Bolton.

**AOB**

There was no other business.