

## **Constitution – Wincle Parish Plan Working Group**

Cheshire County Council encourages all parishes in the county to formulate a Parish Plan. This is a statement drawn up by the community that sets out its vision for the future of the community and how it intends to turn that into reality. Wincle parish meeting have endorsed the development of such a plan for this parish. This document defines the constitution for the working group of parish representatives who will progress the plan.

### **Purpose**

The purpose of the group is to prepare, present and gain endorsement from the community for the parish plan for the parish of Wincle in the Cheshire borough of Macclesfield

Once approved to ensure that projects and initiatives identified within the plan are carried out in line with the wishes of the community

To periodically review the plan for currency and modify in light of any changed circumstances in the parish, borough or county

### **Method**

Define the current status of the community of Wincle in terms of nature of the community, parish landscape, population distribution, businesses, community resources, amenities, and services

Investigate the views, concerns, wishes and needs of the whole community for the future direction of each of the above aspects using a variety of methods including a questionnaire to all residents.

Collate and summarise the above into a workable and broadly supported parish plan endorsed by the majority of the parish residents as basis for the future of Wincle parish

Follow guidance of Rural Community Council, Cheshire Rural Partnership, Peak Park other relevant authorities and organisations to make the plan as effective and realistic as possible

Seek such funds as may be deemed necessary to execute the plan and subsequently projects which may be identified within it.

Keep all members of Wincle parish informed of progress, issues and outcomes

### **Membership and officers**

Membership of the group shall be open to any member of the community who wish to join.

Ideally the school, church, local businesses, agricultural businesses, under 18 age group and officers of parish meeting should be represented on the working group.

Chairman, secretary and treasurer shall be elected from within the group

A quorum shall be 5 regular members of the group

### **Meetings**

Meetings of the group shall be on a regular basis and Agenda be advertised well in advance

Minutes shall be taken and be made available to all members of the community

A copy of the minutes shall be circulated to rural community council

### **Finance**

The treasurer shall

1. open a bank account in the name of the group with two unrelated signatories
2. keep accurate records of transactions and provide such records for annual audit.
3. make financial information easily available to the community annually
4. apply for such grants as are available to progress the plan and associated projects

### **Dissolution**

The group may be dissolved with the agreement of a majority at a quorate, open meeting following representation from at least 3 unrelated members of the community.

Upon dissolution any outstanding funds shall be returned to whence they came or if this is not possible used for charitable work within Wincle community following discussion with the rural community council.